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| Job Title: | CRNI ReMark Project Manager |
| Organisation: | Community Resources Network Ireland |
| Salary: | €40,000 pro rata @ 3 days per week (€26,000 for 13 month duration of project) |
| Contract: | 13 months, March 2022 - March 2023 |
| Location: | Remote, with national travel required |

Closing date for applications: Midnight February 7th, 2022

Dates for first round interviews: February 9th-11th, 2022

Expected start date: Mid March, 2022

To apply for this role, please send your cover letter and CV to info@crni.ie no later than midnight on the closing date specified above. Late applications will not be considered.

CRNI welcomes diversity in the workplace and promotes equal opportunities.

About Community Resources Network Ireland

CRNI is the all island network of community based reuse and repair organisations.

Our vision is an Ireland where the word 'Waste' doesn't exist and where our entire community benefits from the social, environmental and economic value of all reusable resources. Our aim is to promote community based, sustainable waste management as a practical and effective way of tackling Ireland's growing waste problem.

We are currently recruiting for a Project Manager. This is an exciting opportunity to help develop and raise the profile of reuse in Ireland, and implement an important reuse project.



Project Summary:

Community Resources Network Ireland (CRNI) has received funding from the Department of the Environment, Climate and Communications 'Circular Economy Innovation Grant Scheme' to support its members to address the lack of consumer confidence to invest in circular products or services.

Quality marks are used throughout Europe to provide consumers with confidence to buy from reuse organisations. [ReMark](#) is a quality mark developed and piloted by CRNI for the reuse sector thanks to EPA Green Enterprise funding. The proposal of this project is to improve and demonstrate a [ReMark](#) that is ready for **full-scale national roll out**. This would align with the policy ambition to explore the further expansion of national circular economy branding. By engaging more consumers and driving demand for reuse, a national certification mark would help to **reduce waste generation, encourage repair and reuse of products / materials and encourage remanufacturing, refurbishment and repurposing of products** which are all features of a circular economy.

This project will involve preparing ReMark for full scale roll out by:

- Making operational improvements to improve accessibility and efficiency for participants (e.g. developing templates to reduce administrative burden, bringing elements online, developing a cohort mentoring approach, formalising the accreditation process)
- Engaging a wider stakeholder base (including private sector) to support and participate in ReMark and exploring the opportunity for an all island approach
- Piloting the improved mark and testing the online tool(s)
- Developing promotional materials to support demand for the mark and brand alignment

The project will involve a collaborative approach between CRNI, the Clean Technology Centre for technical support, ReMark participants including members of the ICOSA, the wider CRNI membership and other reuse enterprises, the EPA, DECC and stakeholders involved in the national branding exercise.



Role Summary:

Reporting to the Network Executive, the successful candidate's duties will include but not be limited to the following;

Planning

- Keeping to strict project deadlines
- Creating a cost model for future roll out of the mark
- Planning a training curriculum for organisations seeking certification

Communications

- Monitoring project impacts and disseminate
- Building the mark's brand through online and traditional media
- Developing case studies that promote the benefits of the mark

Administration / IT

- General project administration
- Funder reporting
- Managing the project budget
- Formalising governance and accreditation processes

Events / engagement

- Engaging current stakeholder base through workshops and seminars
- Holding information workshops with interested parties
- Engaging new organisations interested in being certified
- Organising training for partners
- Establishing an online collaboration platform

Other

- Misc. project related tasks as they occur



Essential Criteria:

- Relevant environmental or related 3rd level qualification
- Minimum 3 years professional experience
- Project management skills
- Communications expertise
- Knowledge and understanding of the reuse sector in Ireland

- Ability to manage multiple tasks and prioritise accordingly
- Ability to lead on own initiative

- Experience of engaging and managing relationships with multiple stakeholders

Desirable:

- Knowledge of current national and EU environmental legislation
- Experience in a similar role
- Facilitation skills
- Advanced IT skills (social media & website content management)
- Understanding of community sector and social enterprise