



Community Resources Network Ireland (CRNI) - Network Executive, 3 days per week

CRNI is the national network of community based reuse, repair and recycling organisations. The network's vision is an Ireland where the word 'Waste' doesn't exist and where the entire community benefits from the social, environmental and economic value of all resources.

CRNI promotes community based, sustainable waste management as a practical and effective way of tackling Ireland's growing waste problem. The network is currently recruiting for a national network executive to manage the network. This is an exciting opportunity to help develop and raise the profile of reuse, repair and recycling in Ireland, support network members and implement reuse activities and projects.

Reporting to the Board of Directors, the successful candidate will manage and coordinate all activities and programmes associated with the network. Duties will include but not be limited to the following;

Network membership activities

- Manage all member recruitment and retention activities including membership services, surveys and relationships
- Coordinate network meetings and events
- Liaise with network members with respect to the development of network plans and priorities

Policy and advocacy

- Advocate for the circular economy
- Prepare policy submissions on behalf of the network
- Prepare network impact publications
- Represent the network on a national and international level

Organisational management and development

- Develop, implement and deliver the network's strategic plans
- Oversee budgets and expenditure with support of Administration Manager
- Oversee reporting and compliance obligations
- Prepare funding applications for as appropriate
- Assist with the recruitment of any personnel needed for any network programme as appropriate
- Line management of network staff and / or contractors as appropriate
- Act with absolute discretion and confidentiality in relation to company and board matters



Essential Criteria:

- Relevant environmental or related 3rd level qualification
- Minimum 5 years professional experience
- Marketing and communications experience
- Knowledge of current national and EU environmental legislation
- Understanding of community sector and social enterprise
- Excellent interpersonal and people management skills

Desirable:

- Experience in similar role
- Event management skills
- Advanced IT skills (social media & website content management)
- Knowledge and understanding of the reuse sector in Ireland

To apply please send CV and cover letter by email to info@crni.ie	
The closing date for applications is Friday 2nd December at 5pm	
CRNI welcomes diversity in the workplace and promotes equal opportunities.	
Salary:	Range between €43,000 - €47,000 pro rata
Hours:	Flexible, 21 hours per week
Duration	Initial 12 Month with potential to extend subject to satisfactory performance and programme funding
Region	Dublin based with national travel required